

# Understanding the Statement of Entitlement

Dear Parents,

Please take the time to read through this letter explaining how to interpret the Statement of Entitlement Report.

Each fortnight your service will email you a Statement of Entitlement. The statement can only be issued for care already provided and will include the child's physical attendance (in/out times) at the service and actual fee amounts. Therefore, cannot be issued in advance based on estimates.

The purpose of this report is to show what you **may** be entitled to and not what your service has been paid. Therefore, if you have a debt with Centrelink, at times they may recover this money via the child care subsidies and you will need to contact Centrelink directly if you need further information. If you disagree with the sessions that have been sent or the fee then please discuss this with your or service.

You will receive invoices or statements based on what your service has actually received in subsidies. These invoices and statements also keep track of what you have paid and currently owe your service therefore the statement of entitlement should not be used for this purpose.

Sample Report:

Centre Based Care  
16 Lakeview Drive  
Chermside QLD 4032



Provider Id: 1900123456  
Name: Centre Based Care / OOSH  
ABN:  
Date of Issue: 15/08/2019

**Statement of Entitlement**

Statement Period: 02/07/2018 to 08/07/2018 (1 weeks)

**Galvan-8403, Cyrus**  
33 Lake Street  
Chermside QLD 4032

Galvan-8403, Phillip

Enrolment ID: E8000075477

Service Type: Centre Based Care

Service ID: 190016362L

YTD Absences: 0

Absences for Period: 0

Session times submitted

Actual in/out times recorded

Subsidies you are entitled to, not what was paid

Date	Session			Attendance			Fee before Discounts	Total Fee (for CCS)	Hourly Fee	CCS Hours	Fee Reduction to Service		Fee Reduction to Guardian		Pa Pay
	Start	End	Hours	Sign In	Sign Out	Hours					CCS	ACCS	CCS	ACCS	
<b>Week 2/07/2018 to 8/07/2018 (CCS Week 1)</b>															
Fri 6/07/2018	14:00	18:00	4.00	14:03:00	18:00:00	3.95	\$40.80	\$40.80	10.2000	4.0000	32.9460	....	....	....	....
Fri 6/07/2018	18:00	21:30	3.50	18:00:00	21:40:00	3.67	\$42.70	\$42.70	12.2000	3.5000	30.8227	....	....	....	1
Sat 7/07/2018	08:00	20:00	12.00	08:05:00	20:03:00	11.97	\$170.40	\$170.40	14.2000	12.0000	105.6780	....	....	....	6
Sun 8/07/2018	13:00	23:00	10.00	12:55:00	23:02:00	10.12	\$152.00	\$152.00	15.2000	10.0000	88.0650	....	....	....	6
<b>Total:</b>			29.50			29.71	\$405.90	\$405.90		29.5000	\$257.5117	\$0.0000	\$0.0000	\$0.0000	\$14
<b>Child Total:</b>			29.50			29.71	\$405.90	\$405.90		29.5000	\$257.5117	\$0.0000	\$0.0000	\$0.0000	\$14

NOTE: The data displayed in the "Fee Reduction to Service" and "Fee Reduction to Guardian" columns is entitlement data and not necessarily the amount that was actually paid to the service/guardian because the actual payment may have been reduced by Centrelink adjustments or debts.

This includes any fee eligible for subsidy.