

COLOUR SCHEME

Your software colour scheme can change to reflect your services uniqueness.

You can also add a Logo that will display throughout the different areas of your software

This tip sheet will walk you through:

- [Changing Colour Theme](#)
- [Changing Logo](#)

Summary

Accessing Site Settings

1. Click into the Settings Cog
2. Select Site Settings

To Change Colour Theme

1. Select Theme Colour
2. Click Save

To Add a Logo

1. Select Browse
2. Click Save

To remove a Logo

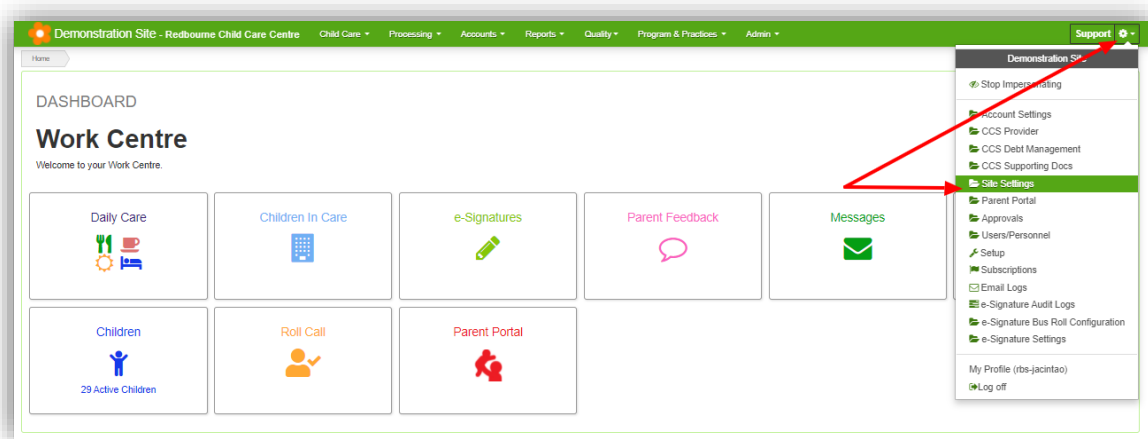
1. Select remove
2. Click Save

COLOUR SCHEME

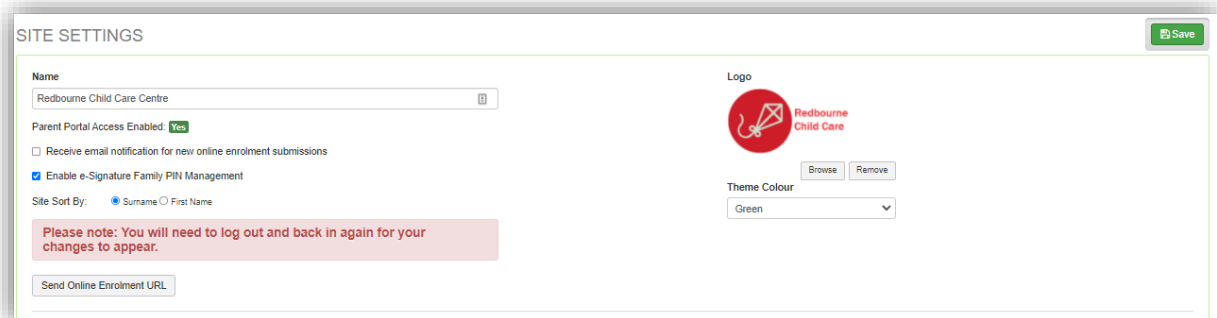
Detailed

Accessing Site Settings

Navigate to the Settings Cog and select Site Settings



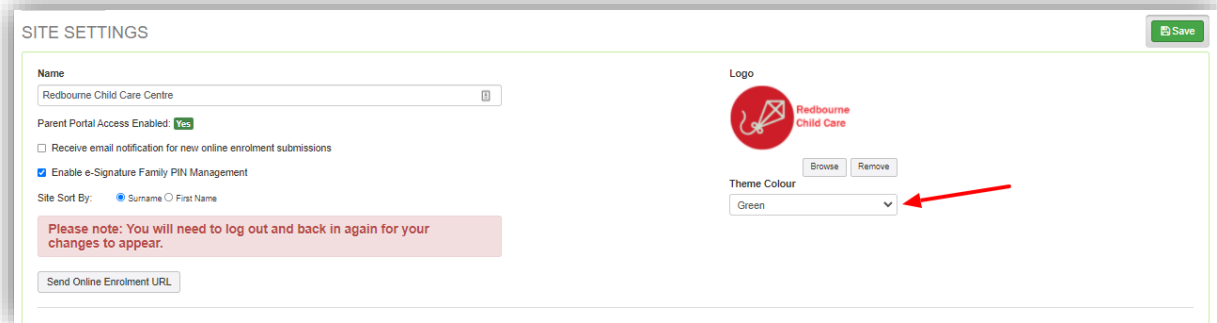
The Site Settings window will appear:



Changing Theme Colour

There are 12 colour themes you can select from including Green, Orange, Pink, Red, Blue, Purple and Gray.

To change the colour theme, select the dropdown arrow under Theme Colour



Click **Save**

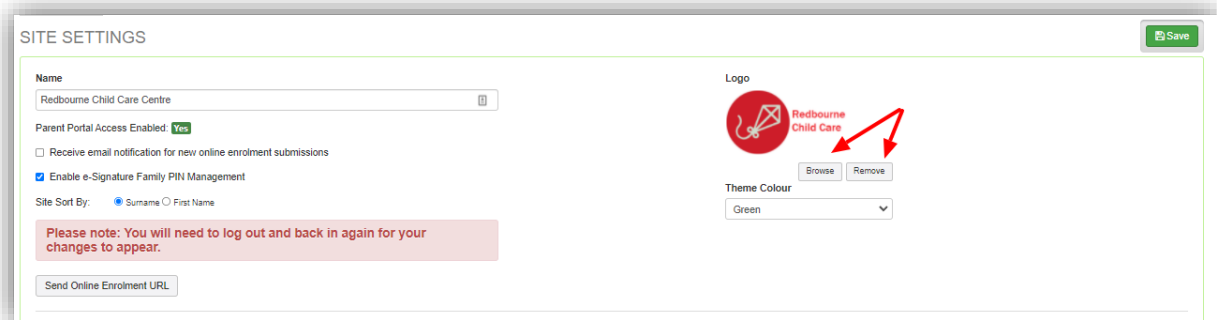
Note: You will need to log out and back in again for your changes to appear.

Changing Logo

To change your Service Logo that will appear on your Parent Portal select  .

This will open a window where you can upload a logo from your device.

To remove an unwanted Logo select  .



Click **Save**

Note: You will need to log out and back in again for your changes to appear.